

June 1, 2023

Meeting Agenda

Regular Commissioner Meeting, Crab Orchard City Hall

June 1, 2023

6:30 pm

- Invocation
- Pledge of Allegiance
- Roll Call
 - Mayor Jesse Harris
 - Commissioner Kenneth Manuel
 - Commissioner Jerry Shelton
 - Commissioner Mike Eldridge
 - Commissioner Bill Dyehouse
- Motion to accept prior monthly meeting minutes
 - May 4, 2023
 - May 11, 2023, Special Called Meeting
- Financial Reports
 - Stuart Spencer- Spencer Land Surveying
 - CASA Representatives
- Commissioner Reports
 - Emergency Services- Kenny
 - Streets and Roads- Jerry
 - Water/Wastewater- Mike
 - City- Bill
- Old Business
 - Motion to accept 2nd reading on ordinance 23-05-04 2023-2024 Budget ordinance.
- New Business
 - Motion to accept 23-06-01 amendment to Personnel Policy, section Holidays, subsection 1.
 - Motion to accept ordinance 23-06-02 to change the sewer rates, section 3.
- Open Discussion

Adjournment

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6:30 pm

The meeting was called to order at 6:30 by Mayor Jesse Harris, Commissioner Bill Dyehouse led the invocation and Mayor Harris led the pledge of allegiance to the US flag.

Role call was performed by City Clerk, all was present and Mayor Harris established there was a quorum.

May 4, 2023, meetings minutes were reviewed no changes were needed, Commissioner Bill Dyehouse made the motion to accept the minutes as presented, 2nd by Commissioner Mike Eldridge all in favor, motion carried.

May 11, 2023, meetings minutes were reviewed no changes were needed, Commissioner Bill Dyehouse made the motion to accept the minutes as presented, 2nd by Commissioner Mike Eldridge all in favor, motion carried.

Financial report was given by City Clerk (see attached), No changes needed to be made, Commissioner Kenneth Manuel made the motion to accept the financials, 2nd by Commissioner Bill Dyehouse, all in favor motion carried.

Melinda Jameson and Jennifer Lamb representatives of CASA spoke regarding the program and the need for volunteers to be a Court Appointed Advocate for the children in Lincoln County, they also wanted to point out the need for monetary donations and wanted to see if the City may be able to donate to their organization.

Commissioner Reports:

Emergency Services Commissioner, Kenneth Manuel reported that he wanted something to be done regarding the resident at 250 Walnut St. Her house is unfit and is a nuisance. There has been several letters sent to her already and she hasn't taken any measures to clean up her properties. The next step is to fine her and then place lien on properties.

City Commissioner Bill Dyehouse reported the Garden Lane project is completed and done with and any issues or discrepancies with the billing of the homeowners needs to be discussed with the Contractors. The stage should be started soon but he is having an issue with the electrical installation, we will discuss it with an electrician and resolve.

Water/Wastewater Commissioner Mike Eldridge reported the hydrant and gate valve at Stanford Street has been replaced and everything seems to be in working order. The addition to be added to the shed at the sewer plant Kenny Stevens should be bringing the material in on Monday. The water loss is at 14.4% for last month which is a huge difference that the previous months.

Streets and Roads Commissioner Jerry Shelton reported that he has marked the sidewalks that are in need of repair and he will start with the Walnut St sidewalk first, and get a bid from Kenny Stevens on the repairs.

June 1, 2023

Old Business:

Commissioner Mike Eldridge made the motion to accept the 2nd reading of ordinance 23-05-04 2023-2024 Budget ordinance, 2nd by Commissioner Kenneth Manuel, votes were Yeas- Kenneth Manuel, Bill Dyehouse, Mike Eldridge and Jesse Harris, Naes- Jerry Shelton. Motion passed.

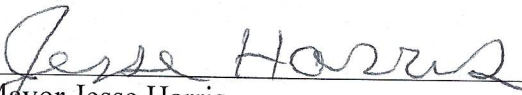
New Business:

Commissioner Mike Eldridge made the motion to accept the first reading of Ordinance 23-06-01 amendment to Personnel Policy, section Holidays, subsection 1, 2nd y Commissioner Jerry Shelton all in favor motion carried.

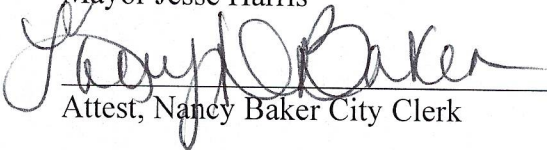
Commissioner Mike Eldridge made the motion to accept the first reading of ordinance 23-06-02 to change the sewer rates, section 3, 2nd by Commissioner Kenneth Manuel vote Yaes- Kenneth Manuel, Mike Eldridge and Jesse Harris, Naes- Jerry Shelton and Bill Dyehouse, motion carried.

Nothing further to discuss,

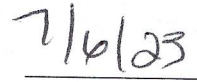
Commissioner Bill Dyehouse made the motion to adjourn meeting, 2nd by Commissioner Mike Eldridge all in favor, motion carried, and meeting adjourned 8:11 pm.



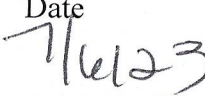
Mayor Jesse Harris



Attest, Nancy Baker City Clerk



Date



Date

City of Crab Orchard Account Balances

Account	Balance Total	Description
American Relief Fund Account	\$49,611.12	Savings for Audit
City of Crab Orchard Payroll	\$2,033.40	Payroll
General Fund Cash:C.O. Fire Equipment	\$23,904.19	FD Equipment checking
General Fund Cash:City of Crab Orchard Savings	\$17,921.00	City Savings
General Fund Cash:Town of Crab Orchard	\$102,585.77	City Checking
Grant Fund Cash:FEMA GRANT	\$146.66	Fire Dept Grant
Grant Fund Cash:KIA RD Water Wastewater Grant	\$140.87	Water/Sewer Grant
Police Department	\$4,189.26	Police Dept
Road Fund Cash:C.O. Road Department Revenue	\$19,515.92	Revenue Checking
Road Fund Cash:Road O&M	\$16.08	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	\$2,589.13	Sink fund
Sewer Fund Cash:Sewer O&M	\$8,769.40	O&M Checking
Sewer Fund Cash:Sewer Revenue	\$8,360.78	Revenue Checking
Sewer Fund Cash:Sewer System Depreciation Fund	\$3,610.25	Depreciation/Restricted
Water Fund Cash:Water Customer Deposits	\$63,064.86	Customer Deposit/Restricted
Water Fund Cash:Water Revenue	\$27,605.45	Revenue Checking
Water Fund Cash:WaterWorks Bond & Interest	\$9,724.42	Sink Fund
Water Fund Cash:Waterworks O&M	\$21,241.70	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	\$32,102.31	Reserve/Restricted
Grand Total	\$397,132.57	

Board and Management Monthly Water Use Report

Water Utility: City of Crab Orchard PWSID: KY0690089
 For the Month of: May Year: 2023
 Billing Period: 04/17/2023 to 5/24/2023

1 PRODUCTION COST PER THOUSAND (insert cost)
 2 PURCHASE COST PER THOUSAND (insert cost)

	GALLONS	
3 Water Produced		0.0%
4 Water Purchased		100.0%
5 TOTAL PRODUCED AND PURCHASED	3,696,680	
6 TOTAL COST #VALUE!	3,696,680	

WATER SOLD

7 Residential	2,823,534	
8 Commercial		
9 Industrial		
10 Bulk Loading Stations		
11 Wholesale (other water systems, special contracts, etc.)	18,240	
12 Public Authorities (fire departments, public pools, parks, etc.)		
13 Other Sales (explain)		
14 TOTAL WATER SOLD	2,841,774	76.9%
15 TOTAL WATER NOT SOLD	854,906	23.1%

BREAKDOWN OF WATER USAGE

16 Water Treatment Plant	0	
17 Wastewater Treatment Plant	0	
18 System Flushing (routine and complaint flushing)	6,000	#VALUE!
19 DBP Flushing (forced tank overflows and hydrant flushing)	0	
20 Fire Department (documented for firefighting and training)	0	
21 Other Usage (explain)	0	
22 TOTAL USAGE	6,000	

BREAKDOWN OF WATER LOST

23 Tank Overflows (other than for DBP maintenance)	0	
24 Main Line Breaks (long term leakage during current month)	316,800	#VALUE!
25 Service Line Breaks (repaired during current month)	0	
26 Line Leaks (calculated line leakage, meter inaccuracies, etc.)	0	
27 Excavation Damage Loss (short term leakage)	0	
28 Theft (documented)	0	
29 TOTAL DOCUMENTED WATER LOST	316,800	
30 COST OF DOCUMENTED WATER LOST	#VALUE!	

"UNKNOWN LOSS" FLOW RATE AND COST:

31 "Unknown Loss"	532,106	
32 % "Unknown Loss"	14.4%	
33 Number of Days in Period	37	
34 "Unknown Loss" per Day (Gallons per Day)	14,381	
35 "Unknown Loss" per Minute (GPM)	9.99	
36 "Unknown Loss" Cost for Month	#VALUE!	

37

**Crab Orchard Police Department
Monthly report
May 2023
Chief Jimmy Gipson**

Warning tickets /ordinances violation 6

Complaints 11

Investigations: 2

Arrest made: Misdemeanor: 2 Felony: 2

Criminal summons served : 0

Drugs related: Investigation 3

Alcohol related:

Theft investigation 4

Burglary

Citations: 4

Domestics: 1

Accidents :

Case reports: 2 Open:1 Closed:1

Traffic stops: 11

Notice of city Violations sent out 6

Hours work for the Month 171 hrs. average of 42.75 hrs a week

Monday May 1st 7am-3pm 8hrs
No major active

Tuesday May 2nd 7am-3pm 8hrs
School traffic
Monthly reports for April

Wednesday May 3rd RDO

Thursday May 4th 7am-3pm 8hrs
Commissioner meeting

Friday May 5th 1pm-11pm 10hrs

Saturday May 6th 7am-5pm 10hrs.
School traffic .

Lock down at the school a man with a back pack was trying to get in the doors. We found the man and escorted off the school property.

SUNDAY May 7th RDO

Monday May 8th. 7am-5pm 10hrs. MO.

Help with Dumpster

Dog complaint on Main street Dog ,warden took the dog.

Tuesday May 9th 7am-4pm 9hrs

Help with the dumpster

Delivered a letter to the day care people on Meadowlark Dr.

Wednesday May 10th RDO

Thursday May 11th 9am-9pm 10hrs

BOLO for a car, silver KIA coming from Stanford ?

Excite Night at the School from 6pm-8pm

Called to the dollar store a backpack was found in the Dumpster that had meds. In it.

Friday May 12th 9am-5pm 8hrs.

No major active

Saturday May 13th 3pm-11pm 8hrs.

Traffic stop Elm Street motorcycle child with no helmet

Traffic stop Elm Street speeding

Elm Street Speeding

Elm Street Speeding

Sunday May 14th RDO

Monday May 15th 7am-3pm 8hrs

No Major active

Tuesday May 16th 7am-3pm 8hrs.

Commissioner meeting

Wednesday May 17th RDO

Thursday May 18th RDO

Friday May 19th VAC.

Saturday May 20th VAC.

Sunday May 21st 7am-5pm 10hrs
No major active

Monday May 22nd 7am-4pm 9hrs.
Paper work for case work.

Tuesday May 23rd, 7:30-3:30 8hrs.
Work on nuisance complaints

Wednesday May 24th Sick

Thursday May 25th Sick

Friday May 26th 9am-5pm 8hrs.
Dog bite for county(Post office)

Saturday 27th 3pm-11pm 8hrs
Domestic violence arrest with 4 additional drug charges on Maple Ave.
Traffic stop on Lancaster Street M/C with child on back no helmet.
Traffic stop Elm Street with 4 charges No operators license, no insurance, failure to transfer and expired tags

Sunday 28th 5pm-12m 7hrs
Neighborhood disturbance between Darlene and Jay on Manor BLVD.
Information of a girl bring drugs into the city.
Report of a girl calling for help on 150 and Lancaster Street.

Monday 29th RDO

Tuesday May 30rd 7am-3pm 8hrs
Still ongoing disturbance on Manor BLVD.

Wednesday 31st 7am-3pm 8hrs
Recovered a stolen car on Manor BLVD.
Case report

Budget Ordinance #23-05-04

WHEREAS, THE GOVERNING BODY OF THE CITY OF CRAB ORCHARD HAS DETERMINED THE 2023-2024 FISCAL YEAR BUDGET OF THE CITY OF CRAB ORCHARD TO READ AS FOLLOWS:

REVENUES

GOVERNMENTAL FUND TYPE

City	\$351,854
Fire	\$23,030
Road	\$332,384
Water	\$287,899
Sewer	\$131,214
Police	\$45,599

Total Revenues	\$1,171,980
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EXPENDITURES

City	\$278,050
Fire	\$17,275
Road	\$327,050
Water	\$315,207
Sewer	\$109,014
Police	\$52,532

Total Expenditures	\$1,099,129
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EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$72,851
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NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CRAB ORCHARD.

Adopted this 15th day of June, 2023

Mayor:

Attest: City Clerk,

First Reading: 05/04/2023

Second Reading:

Published:

City of Crab Orchard
Ordinance #23-06-02
Water/Wastewater Rate Ordinance

BE IT ORDAINED BY THE CITY OF CRAB ORCHARD, KENTUCKY:

WHEREAS, it is necessary for the City of Crab Orchard, Kentucky to increase water, and refuse rate due to the rise in raw water cost, the new water lines, refuse service and operating and maintenance costs; the City of Crab Orchard, Kentucky does hereby amend the rates presently being charged.

SECTION 1: The City of Crab Orchard does hereby adopt the following schedule of rates to be charged for water, to wit:

RESIDENTIAL AND COMMERCIAL RATES

First 2,000 gallons for customers Located in City limits	18.72 (flat rate)
First 2,000 gallons for customers Located outside City limits	24.06 (flat rate)

Inside City limits

Next 3,000 gallons	7.11 per 1,000 gal.
Next 5,000 gallons	8.21 per 1,000 gal.
Next 15,000 gallons	7.64 per 1,000 gal.
Next 25,000 gallons	7.35 per 1,000 gal.
Next 50,000 gallons	6.50 per 1,000 gal.

Outside City Limits

Next 3,000 gallons	7.80 per 1,000 gal.
Next 5,000 gallons	8.83 per 1,000 gal.
Next 15,000 gallons	8.15 per 1,000 gal.
Next 25,000 gallons	7.81 per 1,000 gal.
Next 50,000 gallons	6.83 per 1,000 gal.

SECTION 2: The City of Crab Orchard does hereby adopt the Kentucky River Fee at a rate of \$0.27 per thousand gallons of water used.

SECTION 3: The City of Crab Orchard does hereby adopt the following schedule of rates to be

Charged for wastewater, to wit:

RESIDENTIAL AND COMMERCIAL RATES

First 1,000 gallons for customers	+8.00 (flat rate) 20.00 (flat rate)
Every thousand gallons thereafter	6.00 per thousand gal 7.00 per thousand

SECTION 4: SECTION 4: The City of Crab Orchard does hereby adopt the following schedule of rates to be charged for refuse, to wit:

RESIDENTIAL AND COMMERCIAL RATES

Residential Rate/ 2 tote	15.10
Commercial Rate/ 2 tote	18.60
Tote	3.00 (per tote)
Rate Code	
Commercial 3 totes	21.60
Commercial 4 totes	24.60
Commercial 5 totes	27.60
Commercial 6 totes	30.60
Residential 3 totes	18.10
Residential 4 totes	21.10

SECTION 5: All residences and business are required to have and use totes provided by the sanitation company for garbage to be placed in.

SECTION 6: This Ordinance shall become effective on the ____ day of _____, _____, after its passage and upon Publication.

Jesse Harris
Mayor

Nancy D. Baker
City Clerk, Attest

First Reading:
Second Reading:
Published:

City of Crab Orchard
Ordinance # 23-06-01
An Ordinance of the City of Crab Orchard to
Amend the Personnel Policy

WHEREAS, the City of Crab Orchard has determined a need to amend the City of Crab Orchard Personnel Policy,

WHEREAS, the City of Crab Orchard wishes to adopt the approved changes to the City of Crab Orchard Personnel Policy herein as follows:

Section: Holidays

Subsection 1, "All full-time and part-time employees occupying regular positions shall receive time off, at their regular rate of pay for each holiday, for the holidays during their regularly scheduled work days.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CRAB ORCHARD.

Adopted this _____ day of _____, in the year of 2023

Approved _____
Mayor

Attested _____
City Clerk

1st Reading _____
2nd Reading _____
Published _____